



## JOB DESCRIPTION

### A IDENTIFICATION INFORMATION

<b>A1</b>	<b>Job title:</b>	Fitter Machinist II
<b>A2</b>	<b>Department/Programme:</b>	Factory
<b>A3</b>	<b>Section/Project:</b>	Machine workshop
<b>A4</b>	<b>Reports to (position):</b>	Supervisor - Workshop
<b>A5</b>	<b>Supervises (Name of Positions):</b>	Fitter Machinist II

### B JOB DESCRIPTION

#### **B1 Overall purpose of the job.**

To make spare parts for machines as well as maintaining the already existing ones in good working condition.

#### **Key Responsibilities**

1. Assist in making of spares, repair and maintenance of machines.
  - Participate in the making of spare parts for machines in the workshop.
  - Participate in the maintenance and repair of workshop machines.
  - Work on emergencies/breakdowns as required.
2. Custody of tools/equipment
  - Keep the workshop tools and equipment in safe custody after duty.
3. House keeping
  - Clean the working environment and maintain good house keeping
4. Complying with safety measures
  - Adhere to the safety, health and environment policy of the company
5. Other duties
  - Perform any other related duties as may be assigned by the Workshop Supervisor/Management from time to time.

### C Knowledge, qualifications & Experience

#### **C1.1 Education:**

A Trade Test Certificate from a recognized institution.

#### **C1.2 Experience, Skills and Competences:**

At least two (2) years working experience and knowledge in using lathe machines in a busy Organization.