



JOB DESCRIPTION

A IDENTIFICATION INFORMATION

A1 Job title:	Senior Motor Rewinder
A2 Department/Programme:	Factory
A3 Section/Project:	Electrical
A4 Reports to (position):	Supervisor – Repair & Maintenance
A5 Supervises (Name of Positions):	None

B JOB DESCRIPTION

B1 Overall purpose of the job.

To carry out the rewinding, assembling and testing of motors in accordance with the factory priorities.

Key Responsibilities

- Receive motors and dismantle them to diagnose faults.
- Remove burnt wires and clean the motors thoroughly both internally and externally.
- Assemble the motors after repair and test them before handing them over to the users.
- Assign specific maintenance and repair tasks to subordinates.
- Check whether the rewinding wires are of proper gauge/ quality and conform to the manufacturer's specifications on the motors and other equipment to be rewound.
- Test all completed work and ascertain the required efficiency standards.
- Keep records of original motor data.
- Oversee the general cleanliness and neatness of the rewinding workshop.
- Ensure good housekeeping and maintain an accident free working environment.
- Adhere to the safety, health and environment policy of the company.
- Perform any other related duties as may be assigned to you by Supervisor – Electrical/ management from time to time.

C Knowledge, qualifications & Experience

C1.1 Education:

- National or Craft Certificate in electrical installation course part II.

C1.2 Experience, Skills and Competences:



JOB DESCRIPTION

- In-depth knowledge in motor stripping, dismantling, rewinding, good communication and interpersonal skills.

Interpersonal Skills:

Good interpersonal skills.

SIGNATURES:

Job Holder (name):

Sign: **Date:**

Line Supervisor (name):.....

Sign: **Date:**