



JOB DESCRIPTION

A IDENTIFICATION INFORMATION

- A1 Job title:** Radiographer
- A2 Department/Programme:** Administration
- A3 Section/Project:** Medical
- A4 Reports to (position):** Medical Superintendent.
- A5 Supervises (Name of Positions):** X-ray Attendant/Dark room Attendant

B JOB DESCRIPTION

B1 Overall purpose of the job.

Responsible for performing X-ray and ultrasound (USG) examinations in accordance with established protocols, safety standards, and hygiene measures, ensuring patient privacy and contributing to improved health outcomes.

Key Responsibilities:

- Patient Care & Imaging
 - Perform safe, high-quality radiographic and ultrasound imaging to support diagnosis and treatment.
 - Prepare patients by explaining procedures, compiling medical history, and ensuring confidentiality.
- Radiation & Safety Compliance
 - Enforce radiation safety protocols, including protective equipment use and safeguarding vulnerable groups (e.g., pregnant women).
 - Maintain hygiene standards in imaging rooms and equipment.
- Equipment & Inventory Management
 - Conduct routine equipment checks, cleaning, and minor maintenance; report malfunctions promptly.

Manage stock inventory and requisition supplies through the pharmacist.

- **Quality Assurance & Reporting**

Audit own practice and ensure equipment functionality.

Collect accurate data and submit timely reports (electronic and paper).

- **Professional Conduct & Development**

Uphold ethical standards in line with AHPC/AEC/MOH/KSL codes of conduct.

Attend continuous professional training and maintain CME records.

- **Leadership & Supervision**

Provide mentorship, set clear objectives for direct reports, and conduct performance evaluations.

Enforce disciplinary processes per KSL policy.

C Knowledge, qualifications & Experience

C1.1 Education:

A minimum of a Diploma in Radiography from a recognized Institution and a certificate of registration with the Allied Health Professional Council.

C1.2 Experience, Skills and Competences:

2 years of radiography experience is required

Social psychology and counseling, good communication interpersonal skills