



# JOB DESCRIPTION

## IDENTIFICATION INFORMATION

- A1 **Job title:** Shift Fleet Supervisor  
A2 **Department/Program:** Kakira Transport and Logistics  
A3 **Section:** Transport and Logistics  
A4 **Reports to:** Tracking Supervisor.  
A5 **Supervises**

## B JOB DESCRIPTION

### B1. The overall purpose of the job.

Monitoring the daily tracking and monitoring of company fleet.

### B2. Roles & Responsibilities:

- Monitoring all company trucks and making daily reports about their movement.
- Operating and maintaining the GPS system.
- Geofencing the territory in which trucks move.
- Providing customer service to clients.
- Monitoring truck driver's performance on the road.
- Ensuring strict compliance with company rules and regulations.
- Maintaining the systems database of vehicles, drivers and turnboys.
- Monitoring diesel theft
- Monitoring over speeding.
- Perform roles of transport coordinator in his absence.
- Assist transport coordinator in his daily duties.

## C. Knowledge, qualifications & Experience

### C1. Education:

- Diploma or certification in computers or electronics or any related field.

### C2. Experience, Skills, and Competencies:

- Installation and configuration Of GPS devices.
- Familiarity with automotive systems (for vehicle trackers)
- Basic trouble shooting of electronic hardware.
- Understanding of GPS software platforms.
- Knowledge of mobile networks (2G/3G/4G/5G).
- Basic programming E.g. Java for customizing tracker features
- Basics of wireless communication.
- Ability to interpret GPS data for patterns or trends.
- Ability to identify and resolve GPS hardware or software issues.
- Explaining technical details to non-technical users.
- Writing reports or documentation.